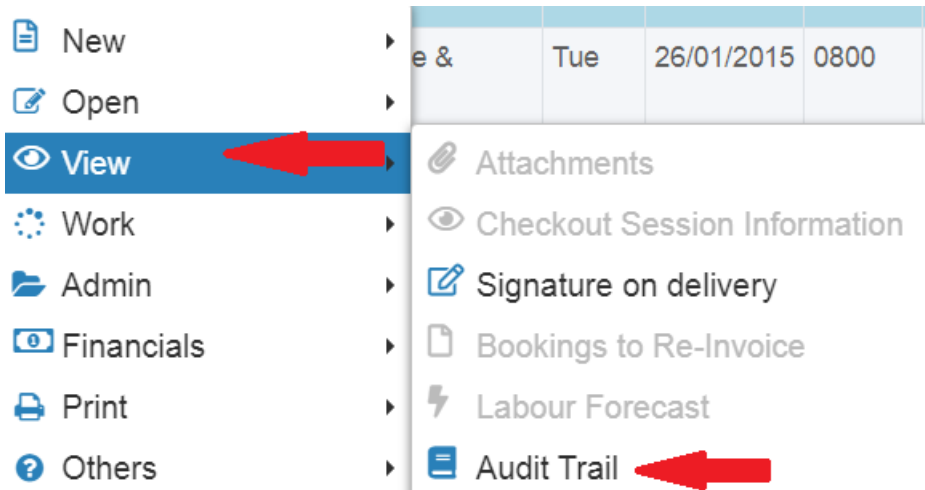


Booking Audit Trail

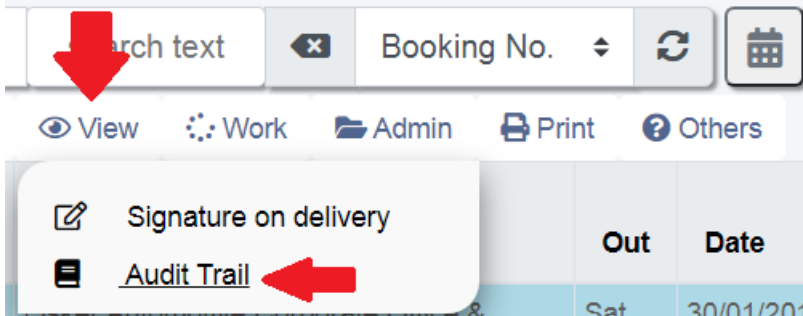
Last Modified on 24/02/2021 2:54 pm EST

The RentalPoint Audit Trail functionality records actions of operators throughout the system. Each entry has a date time stamp, the action being recorded and the operator that performed that action. The audit trail can be enabled or disabled via Operational Parameter #40.

To view any booking audit trail, first highlight the booking then right click on the booking-->view-->audit trail



Or use the  View menu icon



Once at the Audit Trail window use the  icon to show the audit trail report for the selected booking.

Audit Trail Report Options



Show Report

Report Type

Booking

Scope

MLSTUD00104



Audit Trail for Booking : MLSTUD00104

Date	Action	Operator	Invoice #	Value	Booking	Status
10/8/2020 13:13	Booking Created	RP		4.18	MLSTUD00104	Quote
10/8/2020 13:13	Custom Invoice Generated.	RP	199	4.18	MLSTUD00104	Confirmed
10/8/2020 13:13	Already Invoiced Warning	RP		0.00	MLSTUD00104	Confirmed
10/8/2020 13:13	Credit Generated	RP	199	4.18	MLSTUD00104	Confirmed
10/8/2020 13:13	Custom Invoice Generated.	RP	201	4.18	MLSTUD00104	Confirmed
10/20/2020 15:15	Modified	RP	201	4.18	MLSTUD00104	Confirmed
2/8/2021 12:12	Modified	RP	201	12.54	MLSTUD00104	Confirmed
2/8/2021 12:12	Modified	RP	201	12.54	MLSTUD00104	Confirmed
2/8/2021 12:12	Modified	RP	201	12.54	MLSTUD00104	Confirmed
2/8/2021 12:12	Modified	RP	201	12.54	MLSTUD00104	Confirmed

Querying the Database for Audit Activity

For users interested in creating their own audit trail reports, all general audit trail entries are saved in tblAudit. The audit codes are saved as an integer and relate to the following actions:

- 0 Booking Modified
- 1 Booking Deleted
- 2 Booking Extended
- 3 Booking Duplicated From Archive
- 4 Delivery Sheet Printed
- 5 Invoice Printed
- 6 Booking Archived
- 7 Credit Generated
- 8 Booking Created
- 9 Converted to Booking

- 10 Converted to Quote
- 11 Quote Created
- 12 Settlement Discount Accepted
- 13 Standard Invoice Printed
- 14 Already Invoiced Warning
- 15 Cash Receipt Taken
- 16 Credit Reversed
- 17 Manual Invoice Generated
- 18 Long Term to Rental 7
- 19 Long Term to Rental 14
- 20 Long Term to Rental 28
- 21 Long Term to Rental Monthly
- 22 Long Term to Rental Quarterly
- 23 Deposit Taken
- 24 Deposit Refunded
- 25 Booking Checked Out
- 26 Booking Returned
- 27 Start Save
- 28 Return of Unused Equipment
- 29 Booking Cancelled
- 30 Undo Checkout
- 31 Resolve Discrepancies
- 32 Final Resolution – Removed Headings
- 33 Cross Rental Price/Qty Changed
- 34 Ship as Cross Rental, No PO
- 35 Ship Potential Cross Rental, No PO
- 36 Cross Rental Deleted
- 37 PO Modified

- 38 PO Posted
- 39 PO Received
- 40 PO Deleted
- 41 PO Un-received
- 42 PO Approved
- 43 PO Un-approved
- 44 PO Created
- 45 Partial Checkout
- 46 Final Checkout
- 47 Partial Return
- 48 Final Return
- 49 Booking unlocked while new cross rental being created
- 50 Attempt to open while already open
- 51 Unlock Command Issued
- 52 Archive PO
- 53 Booking Duplicated
- 54 Integrity Error : Item Count
- 55 Booking Opened from Checkout
- 56 Un-post PO
- 57 Customer Changed
- 58 COD Payment Changed
- 59 Cancelled Booking Reason
- 60 Booking Consolidated
- 61 Fully Invoiced
- 62 PO Closed Without Invoice
- 63 Booking Notes Modified in Quick Look
- 64 Customer Noted Modified in Quick Look
- 65 Printed Booking Hardcopy

- 66 Unattached
 - 67 Partial Undo Checkout
 - 68 PO Duplicated
 - 69 Converted Deposit to Pre-payment
 - 70 Converted Pre-Payment to Deposit
 - 71 Job Report Printed
 - 72 Days Using Modified
 - 73 Entry Operator Modified
 - 74 PO has been reviewed
 - 75 PO review status has been reset
 - 76 Manual Credit Generated
 - 77 Project Invoice Generated
 - 78 Standard Invoice Generated
 - 79 Custom Invoice Generated
 - 80 Booking Placed in Pull Status
 - 81 Booking Changed from Pull to Booked Status
 - 82 Booking saved with value exceeding customer credit limit
 - 83 Currency Has Changed
 - 84 PO Flagged as 'Include on Schedule'
 - 85 PO 'Include on Schedule' Removed
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