


Return Bookings

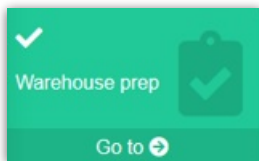
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Return gear to a single booking, multiple bookings or a project using the Return Booking feature.

 [Scan options available for RentalPoint3](#) include keyboard wedge, bluetooth and in device camera for barcode or QR Code scanning

Mobile User Access

Click the

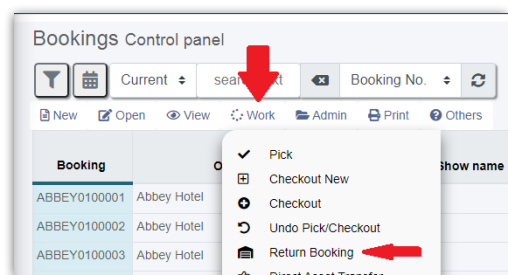


icon

on the dashboard.

Desktop User Access

From the Bookings Control Panel 'Work' menu select the Return Booking option



- ☒ First, Select Booking(s)/Project to Return
- ☒ Then, Return Items
- ☒ Next, Final Return Bookings as Needed
- ☒ Finally Complete/Print the Return Session
- ☒ The Scan Window Explained.....
- ☒ Undo a Return
- ☒ Batch Return a list of Barcodes
- ☒ Enter Losses against a Booking
- ☒ When a Lost/Sold Item is Scanned for Return
- ☒ Error Messages

☒ Use Open Return Option to Change Asset Location

☒ Return Asset to Maintenance

☒ Extend a Booking

☒ Operator Privileges
