

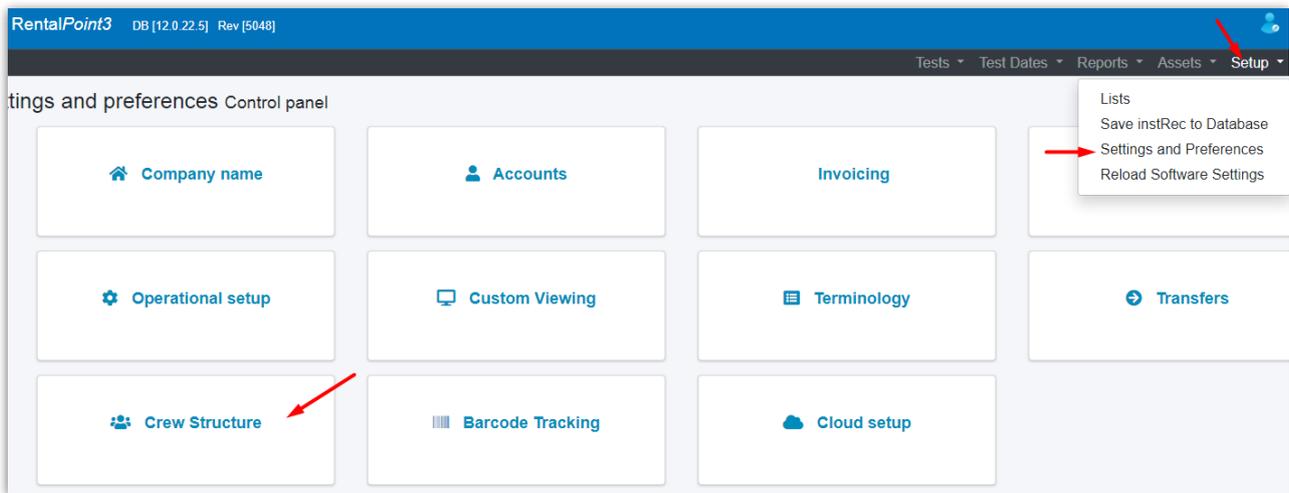
Crew Parameters

Last Modified on 17/02/2026 3:03 pm EST

Crew Parameters are used to customize your company's crew preferences in RentalPoint.

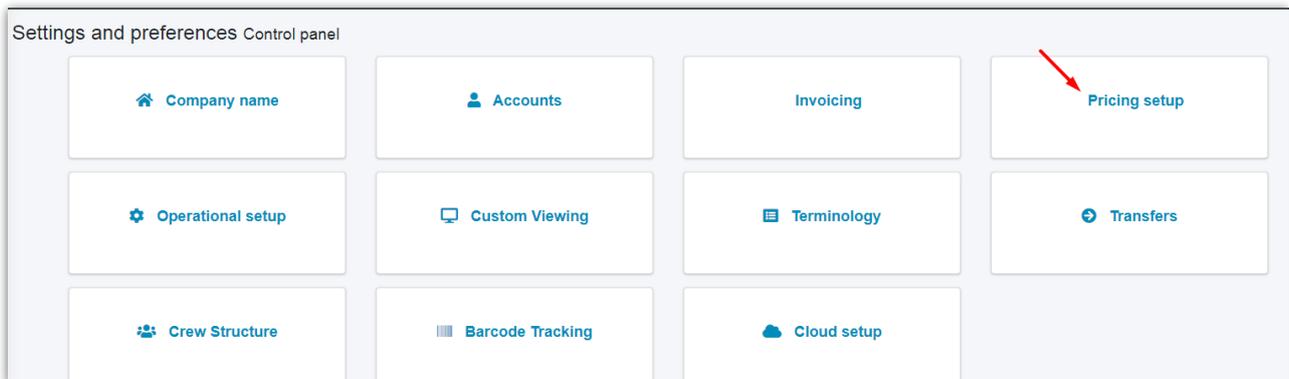
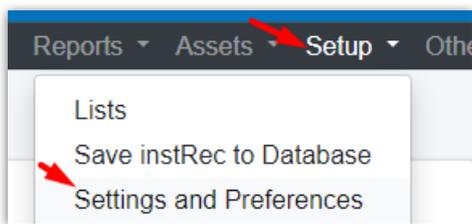
These options range from Crew pricing to operating and terminology preferences.

[Crew Parameter Youtube Video](#)



Labour as Percentage of Rental Price

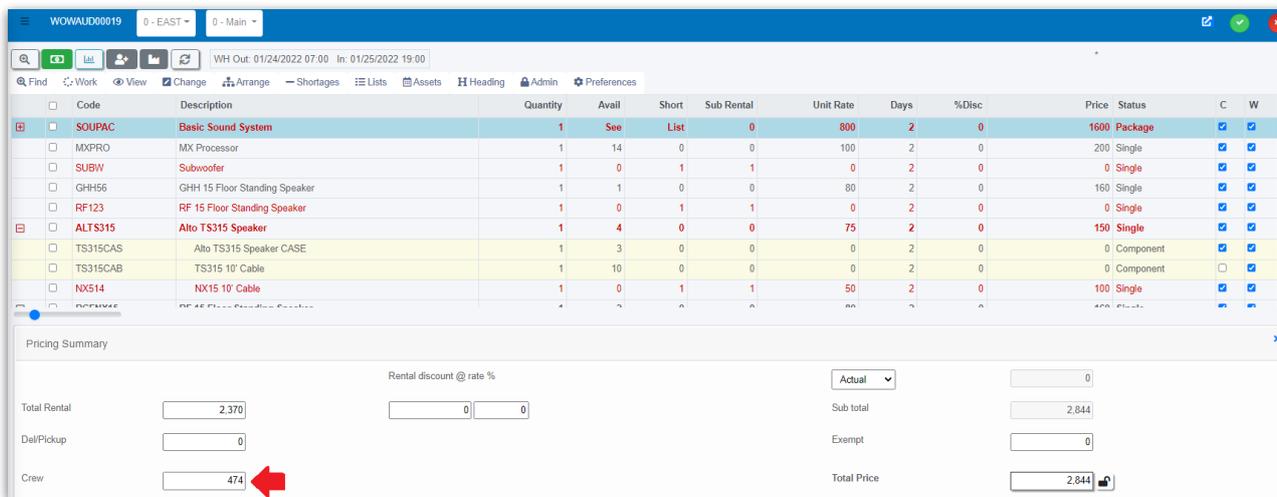
To simply add crew costs to a booking based on the rental price of the booking, add a percentage value to Pricing Parameter #68.



That's it! The software will automatically add the calculated price (rental Price * labour percentage) to each

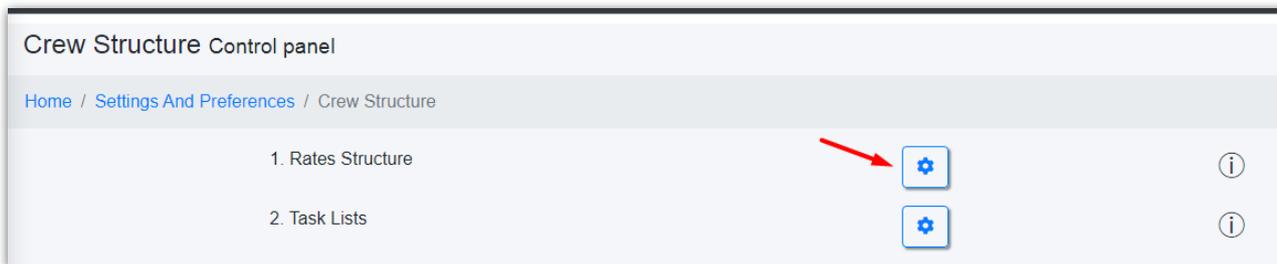
booking in the Inst/Operator field.

If you later add crew designations under the crew tab of a booking, then the crew tab pricing takes precedence and will be charged to the client in place of the percentage price.



Set up Labour Rates

Use **Crew Structure Parameter #1 – Rate Structure** to define crew rates



Rate structures can be entered as outlined below

- Fixed (daily) rate should be 'Y' if the description is for a daily rate and 'N' if the description is for an hourly rate
- The start/finish columns are used in combination with Crew Structure Parameter #16 – Strict Enforce of Crew Times.
 - If crew parameter #16 is disabled, you can ignore the start/finish columns
 - If crew parameter #16 is enabled, it means the system will force you to enter crew within the times specified in this parameter. For example, you enter crew on a booking and select 'Hourly Rate – Weekday'. The strict times for this rate are from 6am to 9pm. If you attempt to change the start time to 5am you will receive a notification and the time will be reset to 6am.

Labour Rates Structure						
Rates	Description	Fixed (daily) rate	Start Hour	Start Min	Finish Hour	Finish Min
1	Hourly Rate - Weekday	No	7	0	16	0
2	Hourly Rate - Weekend	No	7	0	12	0
3	Hourly Rate - STAT Holidays	No	7	0	16	0
4	Hourly Rate - Special Events	No	0	0	0	0
5	Day Rate - Weekday	Yes	0	0	0	0
6	Day Rate - Weekend	Yes	0	0	0	0
7	Day Rate - STAT	Yes	0	0	0	0
8	Day Rate - Special Events	Yes	0	0	0	0
9	RATE 9	No	0	0	0	0
10	RATE 10	No	0	0	0	0
11	RATE 11	No	0	0	0	0
12	RATE 12	No	0	0	0	0
13	RATE 13	No	0	0	0	0
14	RATE 14	No	0	0	0	0
15	RATE 15	No	0	0	0	0
16	RATE 16	No	0	0	0	0
17	RATE 17	No	0	0	0	0
18	RATE 18	No	0	0	0	0
19	RATE 19	No	0	0	0	0

[+ Overtime Hours Setup](#) ✔

Click [+ Overtime Hours Setup](#) to set how you would like to split up a 24 hour day.

In the example below:

- crew scheduled on a weekday for a 12-hour shift, the first 8 hours will be charged at straight time (rate x 1.0), the additional 8 hours will be charged overtime (rate x 1.5) with the remainder charged at double time.
- On Sundays and STAT holidays, all hours are charged at double time

These hourly rate structures are a guide only and can be modified when entering crew into the booking.

Overtime Hours Setup ✕

Hourly Rate Name: Default ○ New Edit ○ Delete

	Straight Time Hours	Overtime Hours	Double Time Hours
Weekday	8.00	8	8.00
Saturday	8.00	8	8.00
Sunday	0	0	24.00
Holiday	0	0	24.00

✕
✔

Set up Task List

In addition to configuring rate structure, you may want to review **Crew Structure Parameter #2 – Task List**, however some companies choose not to use this level of detail so the setting is optional.

When entering crew to a booking you can select a task from a drop down list to specify exactly what that crew member is responsible for. This automatically sets the start and end dates for the crew in correlation to the calendar times on the booking. RentalPoint comes configured with a general task list as a guideline. You may want to edit the Task Name or change the default dates and times that the system uses.

To set Crew Structure, click 'Task Lists' setup in Crew Parameters

Crew Structure Control panel

Home / Settings And Preferences / Crew Structure

- 1. Rates Structure  
- 2. Task Lists  

Task List

Show entries Search:

#	Task Name	Default Date and Time	Type	
0	Truck Load Up	0 - Warehouse Out to Delivery Date and Time	0 - Warehouse	 
1	Truck Unload on Arrival	1 - Delivery to Setup Date and Time	0 - Warehouse	 
2	Setup	1 - Delivery to Setup Date and Time	1 - Client Facing	 
3	Operate	2 - Setup to Rehearsal Date and Time	1 - Client Facing	 
4	Pack Down	3 - Rehearsal to Show Start Date and Time	1 - Client Facing	 
5	Bump Out	4 - Show Start to Show Finish Date and Time	1 - Client Facing	 
6	Truck Unload on Return	5 - Show Finish to strike/wrap Date and Time	0 - Warehouse	 
7	Pickup	12 - Pickup to Unload Date and Time	0 - Warehouse	 

Showing 1 to 8 of 8 entries Previous Next

Note: Tasks should not be deleted once the system is operational

[Add New](#) 



Crew tasks can be set to either warehouse or client facing under the TYPE column above.

Warehouse tasks will NOT print on client facing documents by default, while client facing tasks WILL print

- When adding crew to a booking 'Print Assignment on quote/invoice' checkbox is automatically checked when the task is client facing
- When adding crew to a booking 'Print Assignment on quote/invoice' is automatically UNchecked when the task is warehouse facing

Other Crew Parameters

Take a few minutes to review the other Crew Parameters available. Hover over the information icon  for an explanation of each parameter

Crew Structure Control panel

Home / Settings And Preferences / Crew Structure

1. Rates Structure		
2. Task Lists		
3. Secondary technician Skills		
4. Timesheet Setup		
5. Termonology Options		
6. Setup Dress Codes		
7. Default the H/D Box	Default to Days	
8. Default the O/R Box		
9. Print Times or Hours for Labour on Custom Docs	<input checked="" type="checkbox"/>	
10. Crew Expenses Default Printing Position. Print Crew Expenses at the:	End of main body	
11. Update Crew Cross rental When Booking Modified	<input type="checkbox"/>	
12. Enable Minimum Crew Hours	<input type="checkbox"/>	
14. Hide the OT and DT Columns and Boxes	<input type="checkbox"/>	
15. Crew Default Printing Position. Print Crew at End of List?	<input type="checkbox"/>	

Terminology used in the crew section.