

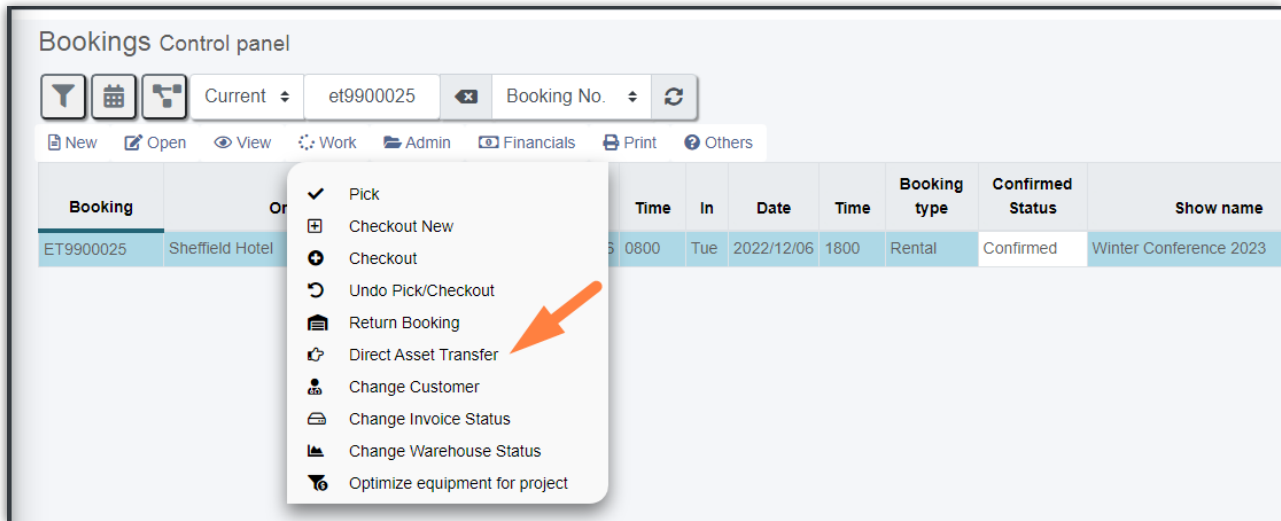
# Direct Asset Transfer

Last Modified on 01/02/2023 5:32 pm EST

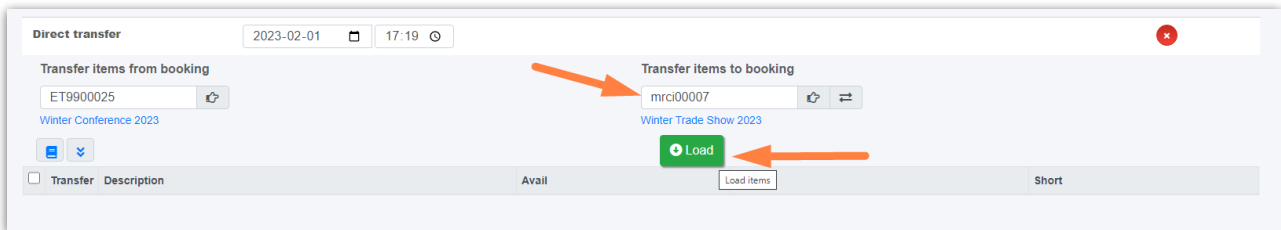
Transfer gear from one booking to another without the need to return gear to the warehouse first. Items must be checked out to the 'from' booking before choosing this option.


## Here's how...

Choose the Direct Asset Transfer option from the work menu



Enter the Booking number to transfer items to, then click



Choose the items to transfer by checking the box to the left of each item OR use the  icon to select all items available.

Then click  to complete

Direct transfer 2023-02-01 17:19

**Transfer items from booking**

ET9900025  
Winter Conference 2023

Transfer

Transfer	Description	Avail	Booked	Short
<input checked="" type="checkbox"/> 1	MYTEST test	1	1	0
<input checked="" type="checkbox"/> 1	MON Monitor 25" MON3	1	1	0
<input checked="" type="checkbox"/> 1	CABLES Cables	1	1	0
<input checked="" type="checkbox"/> 1	CHAIR Blue Chairs ASSET8	1	1	0
<input checked="" type="checkbox"/> 1	CABLES Cables	1	1	0

**Transfer items to booking**

mrci00007  
Winter Trade Show 2023

All transferred items show as returned to the 'from' booking

Warehouse sessions for ET9900025 Winter Conference 2023

Picked Out Returned Losses

Items returned

Show 20 entries

Description	Qty	Barcode	Time	Operator
Cables	2	Non-tracked or Sub rental	2023/02/01 17:19	RP
Blue Chairs	1	ASSET8	2023/02/01 17:19	RP
Monitor 25"	1	MON3	2023/02/01 17:19	RP
test	1	Non-tracked or Sub rental	2023/02/01 17:19	RP

Showing 1 to 4 of 4 entries

and checked out to the 'To' booking

Warehouse sessions for MRCI00007 Winter Trade Show 2023

Picked Out Returned Losses

Items checked out

Show 20 entries

Description	Qty	Barcode	Time	Operator
Cables	2	Non-tracked or Sub rental		RP
Blue Chairs	1	ASSET8		RP
Monitor 25"	1	MON3		RP
test	1	Non-tracked or Sub rental		RP

Showing 1 to 4 of 4 entries