

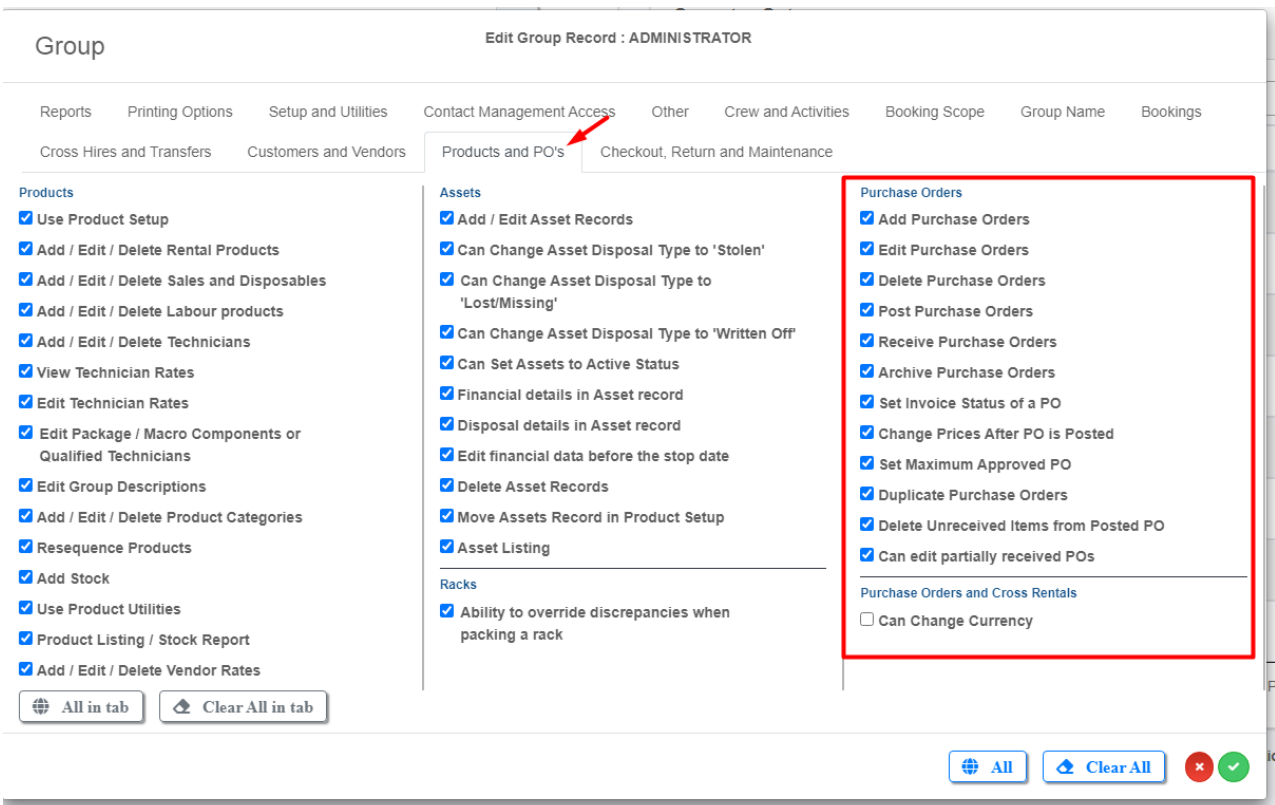
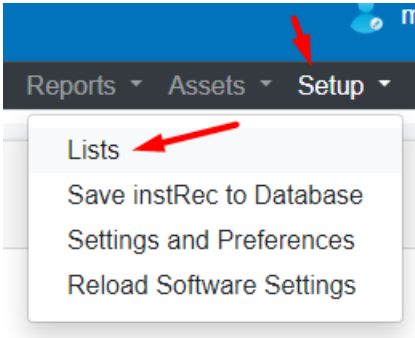
# Operator Privileges & Parameters

Last Modified on 15/04/2025 4:46 pm EDT

## Purchase Order Group Privileges

Operator Privileges governing access to Purchase Order menu options can be found on the 'Products and POs' tab of the Operator Group.

First access Setup-->Lists, then find the Operator List and edit the Operator Group to modify privileges.



## Purchase Order Operator Privileges

Privileges for PO Approval Amount and mandatory assigning of PO to a booking are found in each operator record

## Operator

Operator Settings | Multi Location Operator Groups | Workflows | Auto Emailing

**Group** ACCOUNTING

First Name

Last Name

Group (default) ACCOUNTING

RentalPoint3 Password

Access to Mobile Dashboard only

Must assign booking to PO before saving

Maximum PO Approval Amount

Maximum Cross Rental Approval Amount

Maximum Rental Discount %

Maximum Sales Discount %

Default Region 0-EAST

Default Location 2-City

Default Division

Default Salesperson T

Default Project Manager JM

Email Settings Use Custom Email Setting

Email Address mandyfox.mk@gmail.com

SMTP Address(Host)

SMTP Port SSL/TLS Not User

My smtp server requires authentication

[Send Test Email](#) [Clear Store Password](#)

[Copy from Company Email Settings](#)

[Copy from Location Email Settings](#)

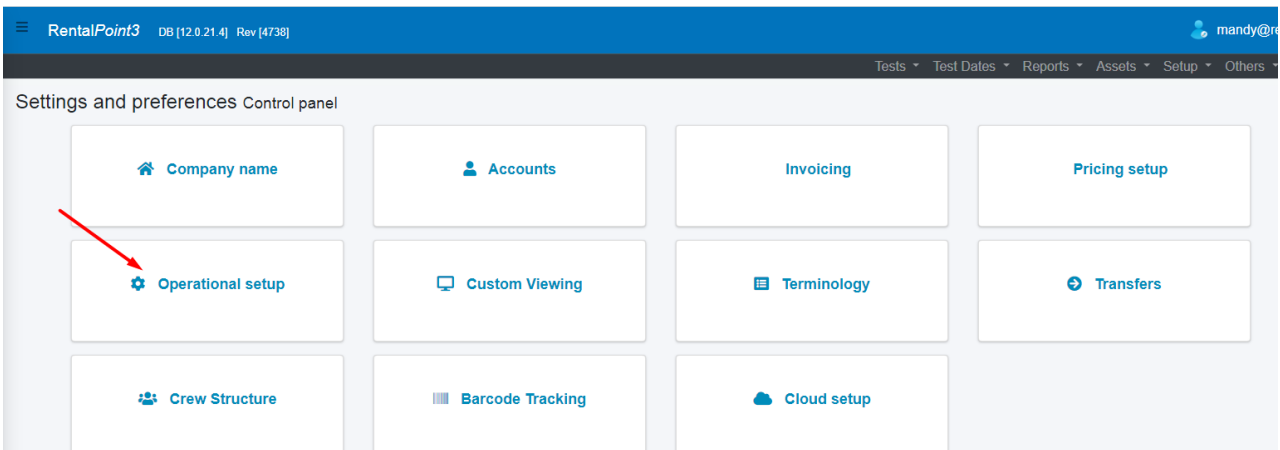
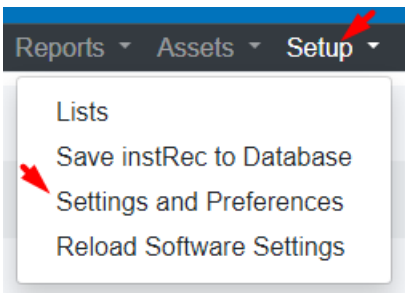
Web Language English

System Administrator  Disable Login

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## Purchase Order Parameter Settings

Parameters affecting Purchase Orders are outlined below



### Operational Parameters Numbers:

- 19 - Minimum Booking Status for New PO or Sub Rental
- 25 - Set Next Purchase Order Number
- 75 - Transport dates in Sub Rentals
- 159 - Force PO Approval before allowing posting

If the above parameters are modified, ensure all users are logged out, then reload software settings to avail of the newly modified parameters

