# **Operator Privileges & Parameters**

Last Modified on 15/04/2025 4:46 pm EDT

#### Purchase Order Group Privileges

Operator Privileges governing access to Purchase Order menu options can be found on the 'Products and POs' tab of the Operator Group.

First access Setup-->Lists, then find the Operator List and edit the Operator Group to modify privileges.



Image: Add / Edit / Delete Sales and Disposables       Image: Can Change Asset         Image: Add / Edit / Delete Labour products       Image: Can Change Asset         Image: Add / Edit / Delete Technicians       Image: Can Change Asset         Image: View Technician Rates       Image: Can Set Assets to J	Checkout, Return and Maintenance Purchase Orders Control Contr
Image: Add / Edit / Delete Sales and Disposables       Image: Add / Edit / Delete Sales and Disposables         Image: Add / Edit / Delete Labour products       Image: Lost/Missing'         Image: Add / Edit / Delete Technicians       Image: Can Change Asset         Image: View Technician Rates       Image: Can Set Assets to J	Disposal Type to       Image: Comparison of the second secon
<ul> <li>Edit Technician Rates</li> <li>Edit Technician Rates</li> <li>Edit Technician Rates</li> <li>Edit Package / Macro Components or Qualified Technicians</li> <li>Edit Group Descriptions</li> <li>Edit Group Descriptions</li> <li>Delete Asset Reco</li> <li>Add / Edit / Delete Product Categories</li> <li>Move Assets Reco</li> <li>Resequence Products</li> <li>Ads Stock</li> <li>Use Product Utilities</li> <li>Add / Edit / Delete Vendor Rates</li> <li>All in tab</li> <li>Clear All in tab</li> </ul>	Asset record       Image: Archive Purchase Orders         Asset record       Image: Set Invoice Status of a PO         Asset record       Image: Change Prices After PO is Posted         before the stop date       Image: Set Maximum Approved PO         rds       Image: Duplicate Purchase Orders         rd in Product Setup       Image: Duplicate Purchase Orders         Image: Duplicate Purchase Orders       Image: Duplicate Purchase Orders         Image: Duplicate Purchase Orders and Cross Rentals       Purchase Orders and Cross Rentals

### Purchase Order Operator Privileges

Privileges for PO Approval Amount and mandatory assigning of PO to a booking are found in each operator record

Operator								
Operator Settings	Multi Lo	ocation Operator Grou	ups Workfle	DWS	Auto Emailing			
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First Name	test				Default Location	2-City		÷
Last Name					Default Division			÷
Group (default)	,	ACCOUNTING		÷	Default Salesperson	Т	+	×
RentalPoint3 Passwor	ď	ACCOUNTING			Default Project Manager	JM	+	×
Access to Mobile D	ashboard	only	/		Email Settings	Use Custom Email	Setting	\$
Must assign booking t	to PO befo	ore saving	]	Ţ	Email Address	mandyfox.mk@gma	iil.com	1
Maximum PO Approva	al Amount	Γ		0	SMTP Address(Host)			
Maximum Cross Renta	al Approva	al Amount		0	SMTP Port	SSL/TLS	Not Use	÷ ÷
Maximum Rental Disc	ount %			0	✓ My smtp server requires aut	hentication		
Maximum Sales Disco	unt %			0	Send Test Email	ar Store Password		
		I.			Copy from Company Ema	il Settings		
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					Web Language	English		\$
					System Administrator		🗌 Disable L	ogin
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## Purchase Order Parameter Settings

Parameters affecting Purchase Orders are outlined below



= Rental <i>Point3</i> DB [12.0.21.4] Rev [4738]			👃 mandy@re
		Tests ▼ Test D	ates - Reports - Assets - Setup - Others -
Settings and preferences Control panel			
Company name	L Accounts	Invoicing	Pricing setup
Operational setup	Custom Viewing	Terminology	Transfers
😩 Crew Structure	Barcode Tracking	Cloud setup	

#### **Operational Parameters Numbers:**

- 19 Minimum Booking Status for New PO or Sub Rental
- 25 Set Next Purchase Order Number
- 75 Transport dates in Sub Rentals
- 159 Force PO Approval before allowing posting

If the above parameters are modified, ensure all users are logged out, then reload software settings to avail of the newly modified parameters

•	Reports • Assets • Setup •	O
	Lists	
	Save instRec to Database	
	Settings and Preferences	
	Reload Software Settings	