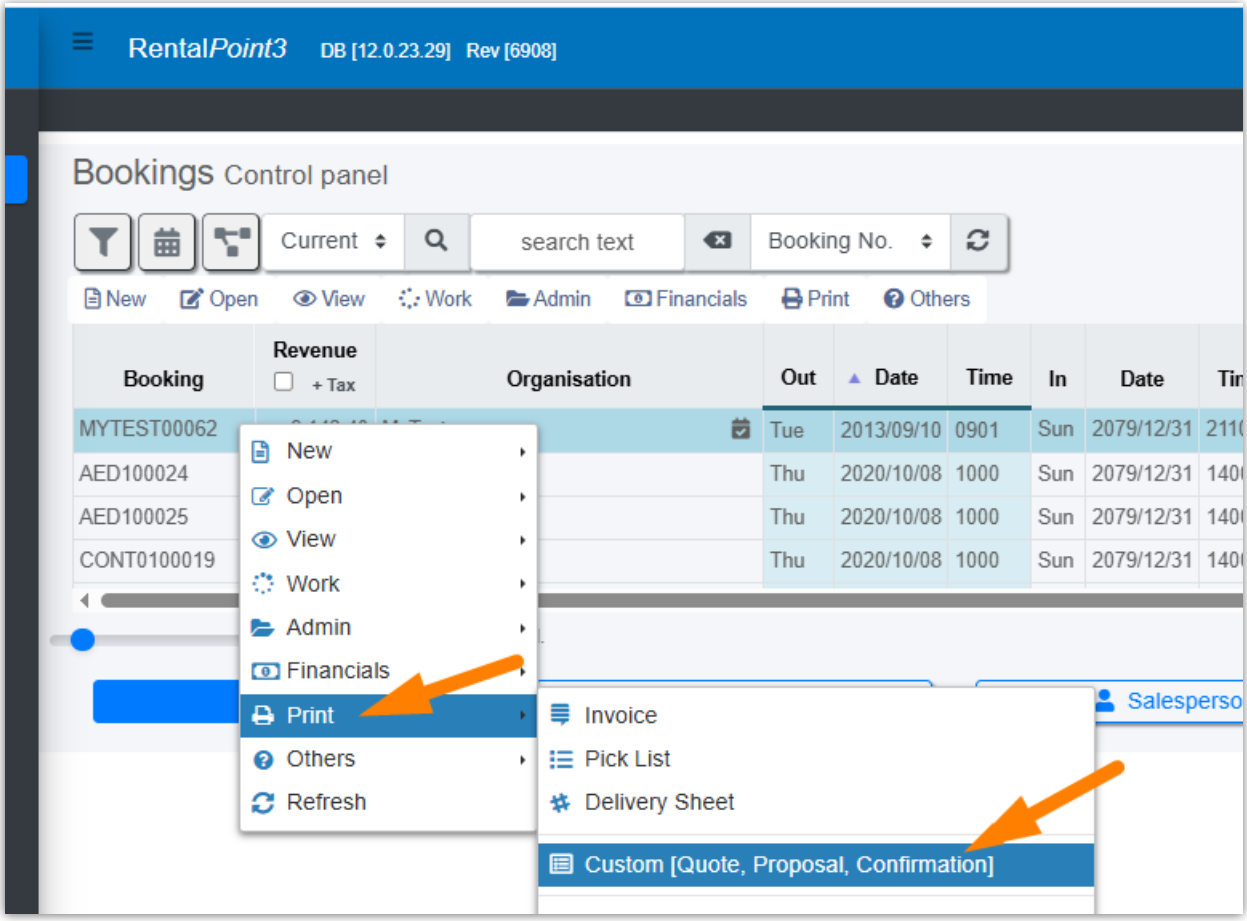
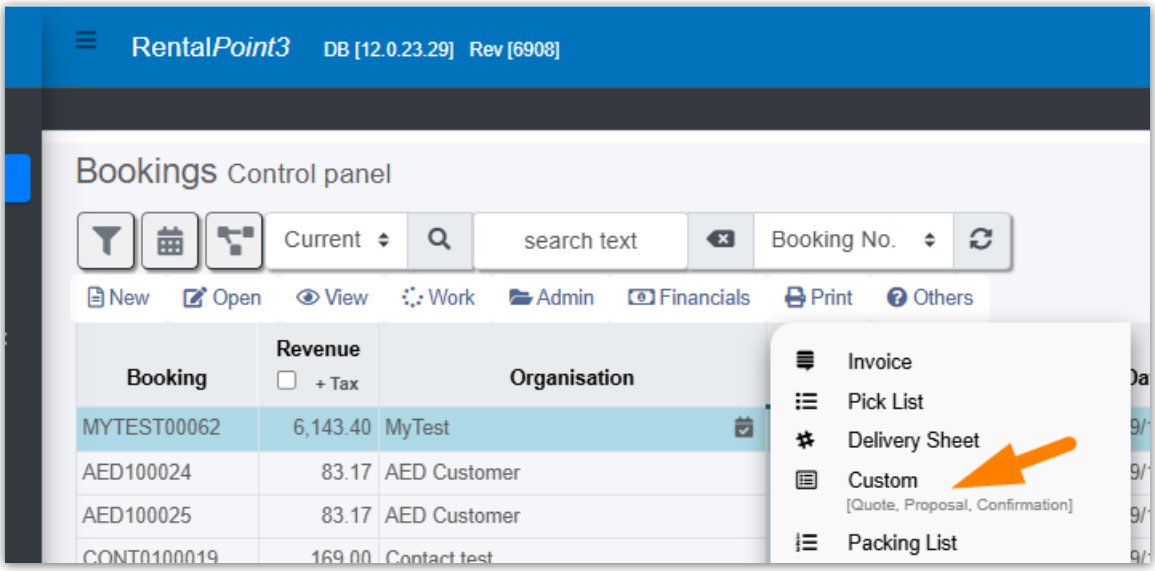
Print Quote

Last Modified on 15/05/2025 9:51 am EDT

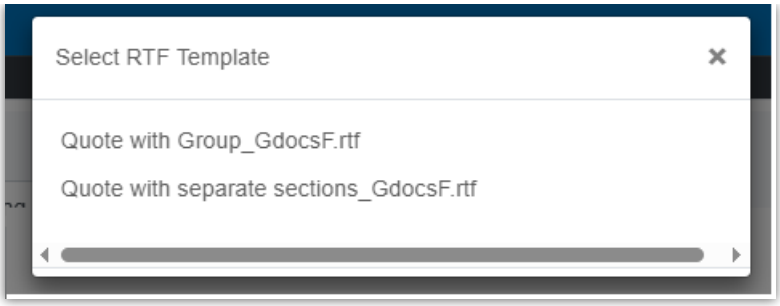
First highlight the booking on the booking grid, then access the 'Print' option from the right click menu



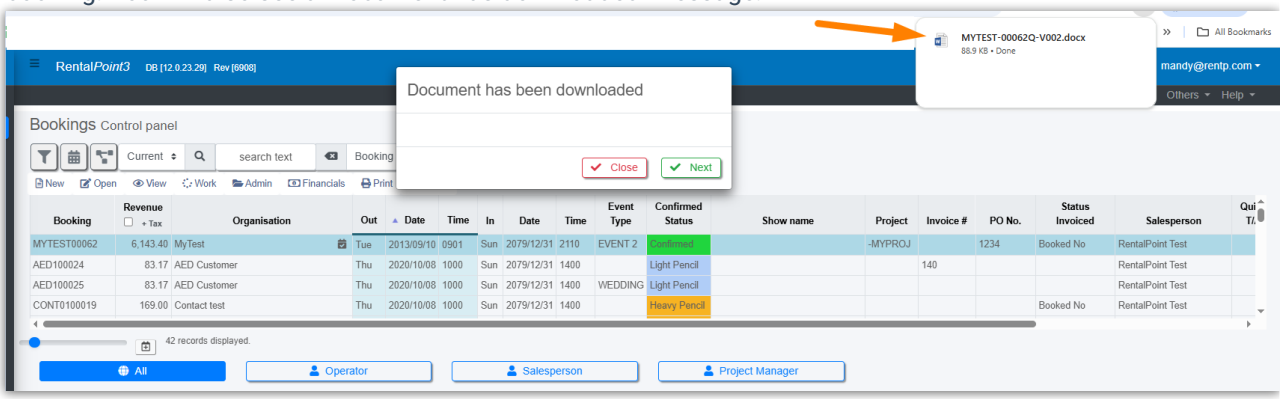
OR from the top menu bar



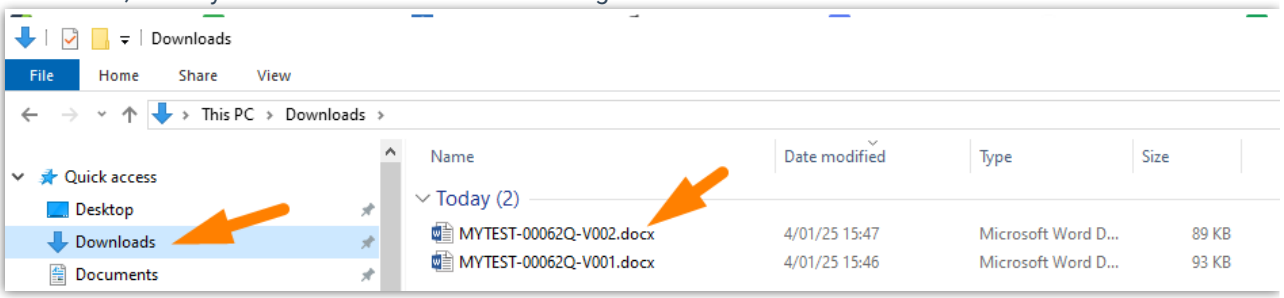
Click on the name of the template you would like to use and wait for the merge to complete

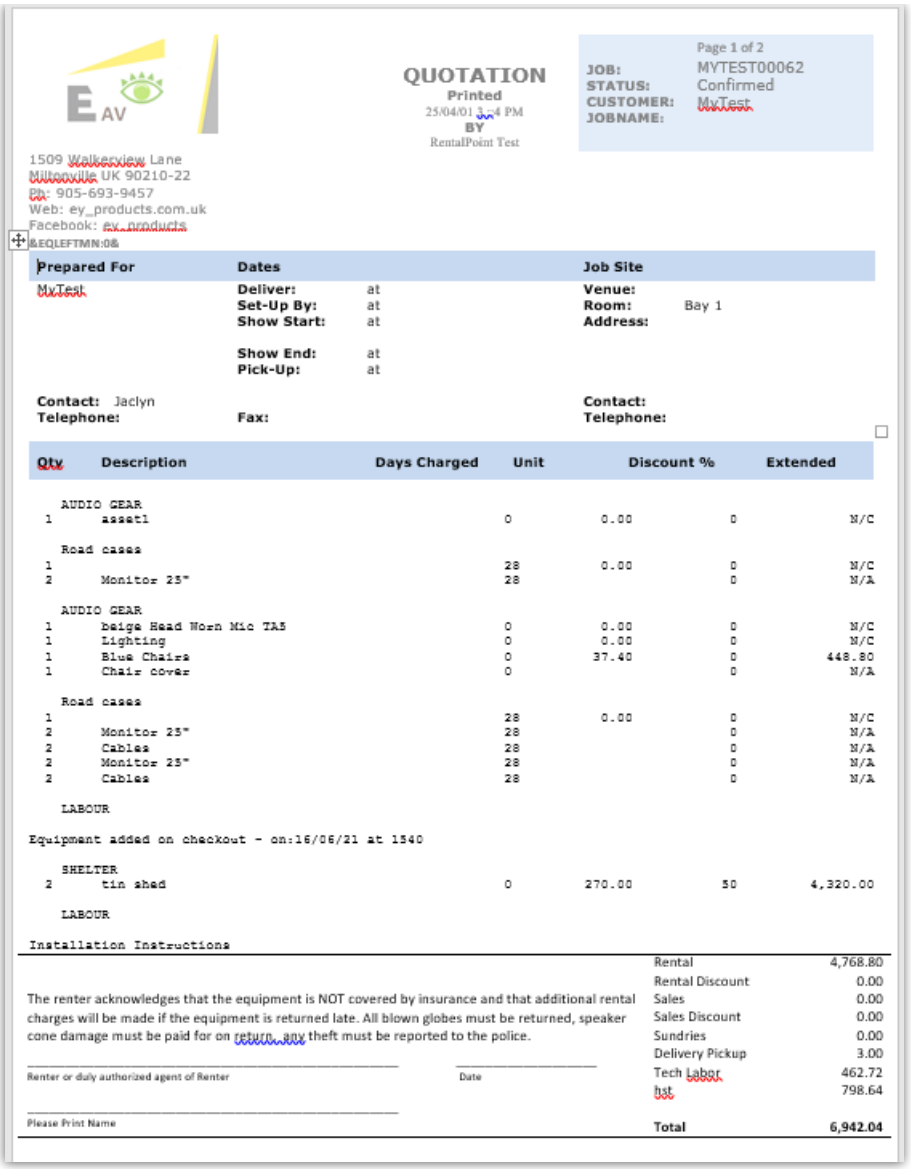


Once the document is merged, both Word and PDF versions of the document are automatically attached to the booking. You will also see a 'Document has been downloaded' message.



Sometimes users like to add some manual formatting to their merged document before sending it on to a client. To do this, check your downloads folder for the merged document and alter as needed.





QUOTATION
Printed
25/04/01 3:24 PM
BY
RentalPoint Test

Page 1 of 2
JOB: MYTEST00062
STATUS: Confirmed
CUSTOMER: MyTest
JOBNAME:

1509 Walkerview Lane
Millwoville UK 90210-22
Ph: 905-693-9457
Web: ey_products.com.uk
Facebook: ey_products

&EQLEFTMN:0&

Prepared For	Dates		Job Site	
MyTest	Deliver:	at	Venue:	
	Set-Up By:	at	Room:	Bay 1
	Show Start:	at	Address:	
	Show End:	at		
	Pick-Up:	at		
Contact: Jaclyn			Contact:	
Telephone:	Fax:		Telephone:	

Qty	Description	Days Charged	Unit	Discount %	Extended
	AUDIO GEAR				
1	asset1		0	0	M/C
	Road cases				
1			28	0	M/C
2	Monitor 25"		28	0	M/A
	AUDIO GEAR				
1	beige Head Worn Mic TA5		0	0	M/C
1	Lighting		0	0	M/C
1	Blue Chairs		0	37.40	448.80
1	Chair cover		0	0	M/A
	Road cases				
1			28	0	M/C
2	Monitor 25"		28	0	M/A
2	Cables		28	0	M/A
2	Monitor 25"		28	0	M/A
2	Cables		28	0	M/A
	LABOUR				
	Equipment added on checkout - on:16/06/21 at 1540				
	SHELTER				
2	tin shed		0	270.00 50	4,320.00
	LABOUR				
	Installation Instructions				

The renter acknowledges that the equipment is NOT covered by insurance and that additional rental charges will be made if the equipment is returned late. All blown globes must be returned, speaker cone damage must be paid for on return, any theft must be reported to the police.

Renter or duly authorized agent of Renter

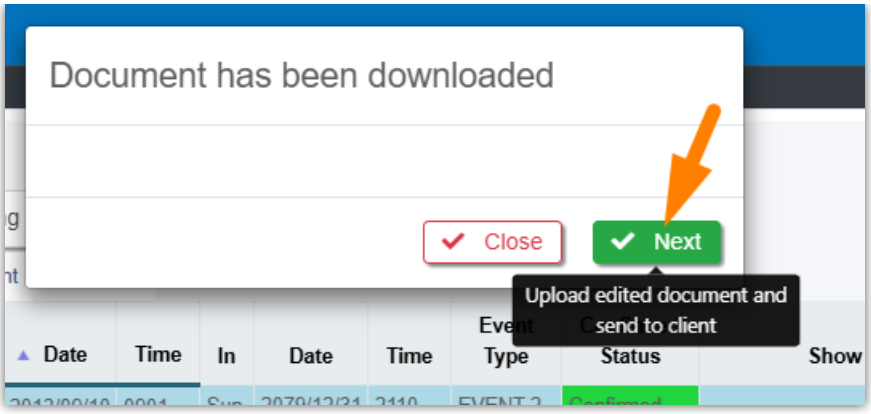
Date

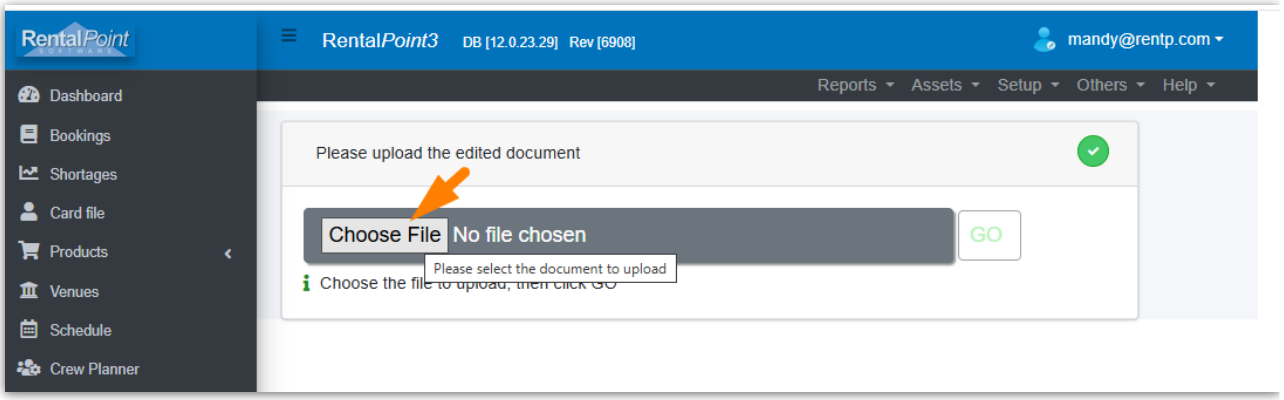
Please Print Name

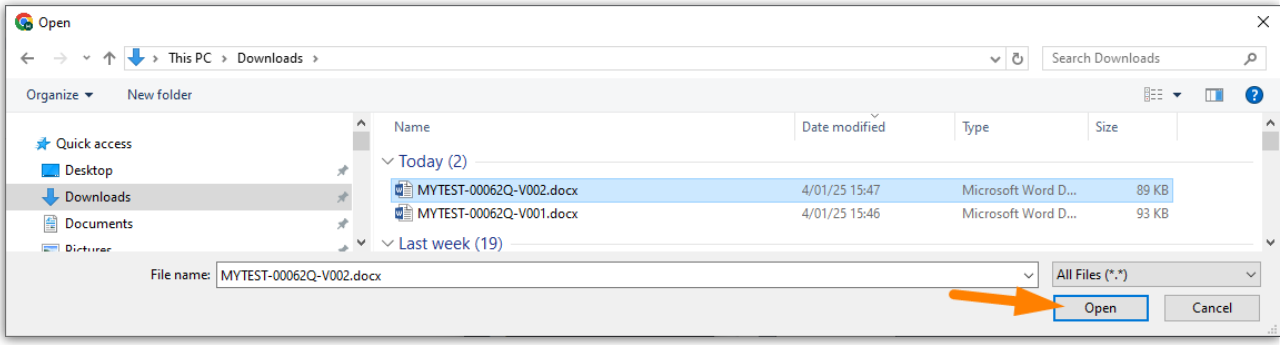
Rental	4,768.80
Rental Discount	0.00
Sales	0.00
Sales Discount	0.00
Sundries	0.00
Delivery Pickup	3.00
Tech Labor	462.72
hst	798.64
Total	**6,942.04**

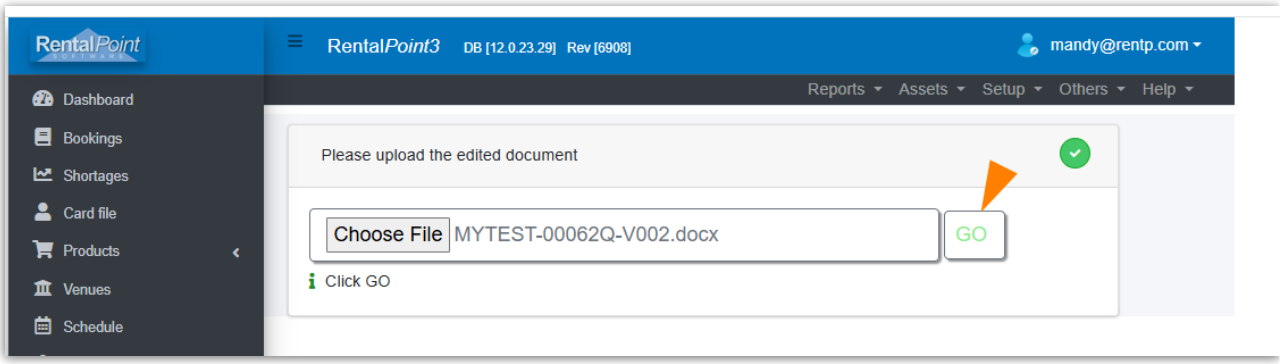
To ***replace*** an attached document with a modified version, keep the filename the same, click NEXT and follow the onscreen instructions (screenshots below). If no modifications are needed, click CLOSE.

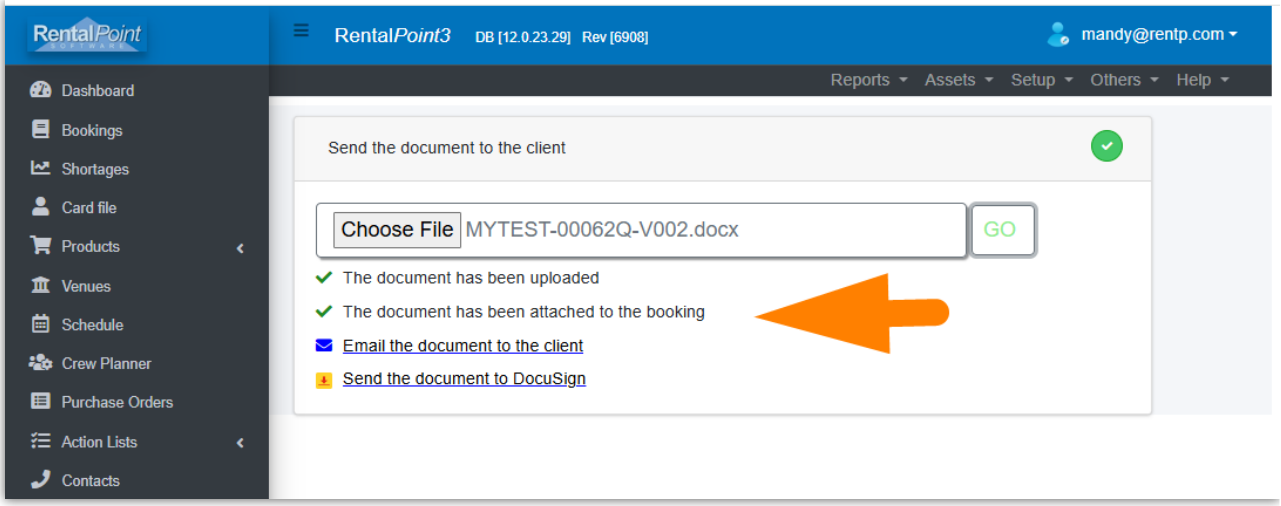
You can attach any document to the booking at any time from the 'View Attachments' window. If you attach a file that has the same name as an existing attachment, the file will be replaced.


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Event Type
Status
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mandy@rentp.com
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Choose the file to upload, then click GO


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93 KB
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Crew Planner
Purchase Orders
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The document has been uploaded
The document has been attached to the booking
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Send the document to DocuSign