

Freight

Last Modified on 17/06/2026 3:12 pm EDT

A freight charge covers the cost of delivering and/or collecting equipment. Charges can be based on a fixed rate or calculated using factors such as distance, delivery zone, vehicle type, or weight.

Pricing Parameter #24 defines how freight is entered on the booking

- Single Freight Charge

The screenshot shows a 'Pricing Summary' form with the following fields:

| Pricing Summary | |
|-----------------|--------|
| Total Hire | 298.89 |
| Del/pickup | 54 |
| Crew | 600 |

On the right side, there is a 'Hire discount @ rate %' section with two input fields, both containing '0'.

- Delivery, Collection, Fuel Surcharge (fuel surcharge is across all bookings and is entered when setting the parameter)

The screenshot shows a 'Pricing Summary' form with the following fields:

| Pricing Summary | |
|-----------------|--------|
| Total Hire | 298.89 |
| Del/pickup | 54 |
| Collection | 54 |
| Crew | 600 |

On the right side, there is a 'Hire discount @ rate %' section with two input fields, both containing '0'.

- Fuel Surcharge and 'Allow Manual Entry of Freight' preferences are set in the same parameter. Freight can also be locked, left unlocked or only locked when a booking is confirmed via Pricing Parameter #25

The screenshot shows the configuration for Pricing Parameter #24, 'Freight Charge Breakdown'. It includes the following options:

- Delivery, Collection and Fuel Surcharge
- Single Freight Charge

Below this, there is a checkbox for 'Allow manual entry of freight prices?' which is currently unchecked.

At the bottom, there is a section for '25. Freight Price Lock Default' with the following options:

- Not Locked
- Locked When Confirmed
- Always Locked

In RentalPoint, freight can be added to a booking in one of two ways:

- Manually on the **Equipment** tab.
- Using predefined freight on the **Freight** tab. Predefined freight charges are configured outside the booking (typically during initial setup) and then selected from the Freight tab when creating the booking.

Manual Freight Entry

When activated, users can choose to manually enter freight on the Equipment Tab of a booking (per screenshot below). It's important to note that the freight tab is still available and any freight entered under the freight tab of the booking will supersede manual freight entry. This freight cost makes up part of the booking total price.

To activate this option set 'Allow Manual Entry of Freight = YES' in Pricing Parameter #24

The screenshot shows a software interface with a table of equipment items and a pricing summary window. The table has columns for Code, Description, Quantity, Avail, Short, Cross rental, Quick T/A, Unit Rate, Days, %Disc, Price, Status, C, and W. The pricing summary window shows fields for Total Hire (298.89), Del/pickup (54), Collection (54), Crew (600), Hire discount @ rate %, Event Management (0/0%), Actual (0), Sub total (1,006.89), Exempt (0), GST (74.57), and Total Price CAD (1,081.46). A red arrow points to the 'Collection' field.

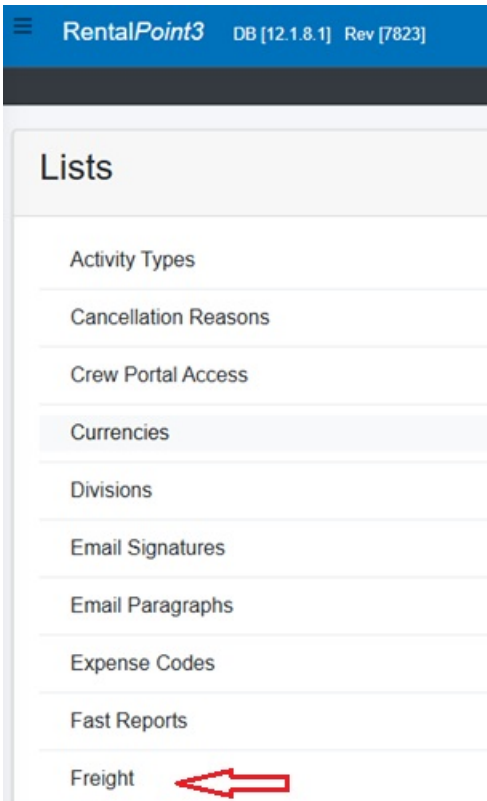
| Code | Description | Quantity | Avail | Short | Cross rental | Quick T/A | Unit Rate | Days | %Disc | Price | Status | C | W |
|------|-----------------------------|----------|---------|-------|--------------|-----------|-----------|------|-------|--------|-----------|---|---|
| MONR | Monitor rack | 1 | 1 | 0 | 0 | 0 | 175 | 1 | 0 | 175 | Single | ✓ | ✓ |
| BENQ | Benq widescreen | 2 | In Rack | 0 | 0 | 0 | 175 | 1 | 0 | 350 | Component | ✓ | ✓ |
| WCTL | Wireless Camera Tally Light | 1 | 2 | 0 | 0 | 0 | 123.89 | 1 | 0 | 123.89 | Single | ✓ | ✓ |
| WCT | Wireless Camera Transmitter | 1 | 9 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | Component | ✓ | ✓ |
| CDO | Camera dolly | 1 | 11 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | Component | ✓ | ✓ |

Pricing Summary

| | | | | | | | |
|------------|--------|------------------------|-----|------------------|------|-----------------|----------|
| Total Hire | 298.89 | Hire discount @ rate % | 0/0 | Event Management | 0/0% | Actual | 0 |
| Del/pickup | 54 | | | | | Sub total | 1,006.89 |
| Collection | 54 | | | | | Exempt | 0 |
| Crew | 600 | | | Damage waiver | 0 | GST | 74.57 |
| | | | | | | Total Price CAD | 1,081.46 |

Predefined Freight - The Display Window

The screenshot shows a software menu with 'Reports', 'Assets', and 'Setup' options. Under 'Setup', there are three options: 'Lists', 'Settings and Preferences', and 'Reload Software Settings'. A red arrow points to the 'Lists' option.



The freight setup window displays differently based on parameter settings.

- When **Pricing Parameter #24** is set to 'Allow Manual Entry of Freight'
 - One charge for freight will be entered on the booking
 - The freight window displays as below
 - Region and Location fields display for multi-location systems only.

Freight Setup

Search:

| # | Description | Service | Our truck | Zone | Base rate | Region | Location | Action |
|---|-------------|---------|-----------|------|-----------|-------------|---------------|--------|
| 1 | UPS | Regular | No | 0 | 1.50 | All Regions | All Locations | |
| 2 | ups | Express | No | 0 | 50.00 | All Regions | All Locations | |
| 3 | UPS | Regular | No | 1 | 3.00 | All Regions | All Locations | |
| 4 | UPS | Express | No | 1 | 65.00 | All Regions | All Locations | |
| 5 | FEDEX | Ground | No | 1 | 100.00 | All Regions | All Locations | |
| 6 | FEDEX | Ground | Yes | 1 | 140.00 | All Regions | All Locations | |
| 7 | FEDEX | Air | No | 3 | 69.00 | All Regions | All Locations | |

Showing 1 to 17 of 17 entries

Enable Default Built-in Method

- Del via "we deliver" is default
- Delivery via customer is default
- Return via "we pickup" is default
- Return via customer is default

- When **Pricing Parameter #24** is set to 'Allow Manual Entry of Freight' = NO
 - The freight window displays as below.
 - The parameter also sets either
 - Single Freight Charge
 - A combined charge is stored for delivery and collection

- OR 'Delivery, Collection and Fuel Surcharge'
 - Separate delivery and collection charges are stored against the booking along with a fuel surcharge
- With no manual entry permitted, shipping costs can be calculated using the base rate up to a specified weight, however for freight greater than the defined weight a higher charge can be applied using the Rate per unit entered against each weight threshold.
- Region and Location fields display for multi-location systems only.

Freight Setup

Search:

| # | Description | Service | Our truck | Zone | Base rate | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | Region | Location | Action |
|---|-------------|---------|-----------|------|-----------|----------|---------------|----------|---------------|----------|---------------|----------|---------------|----------|---------------|-------------|---------------|--------|
| 1 | UPS | Regular | No | 0 | 1.50 | 5.00 | 2.00 | 10.00 | 2.00 | 15.00 | 3.00 | 20.00 | 3.00 | 25.00 | 4.00 | All Regions | All Locations | |
| 2 | ups | Express | No | 0 | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 3 | UPS | Regular | No | 1 | 3.00 | 5.00 | 8.00 | 10.00 | 10.00 | 15.00 | 12.00 | 15.00 | 15.00 | 20.00 | 20.00 | All Regions | All Locations | |
| 4 | UPS | Express | No | 1 | 65.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 5 | FEDEX | Ground | No | 1 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 6 | FEDEX | Ground | Yes | 1 | 140.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 7 | FEDEX | Air | No | 3 | 69.00 | 23.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |

Showing 1 to 17 of 17 entries

Enable Default Built-In Method

- Del via "we deliver" is default
- Delivery via customer is default
- Return via "we pickup" is default
- Return via customer is default

Predefined Freight- Service, Our Truck, Zones, Cost

The Freight Setup window allows for configuration of multiple freight options for pickups and deliveries.

- Service is used to describe the type of service offered by the Freight description
- Our Truck is used to identify deliveries and returns that need to be tracked by the software in the Delivery & Return window
- Zones are used to denote distance to travel, so that the same service can be used to charge different rates for differing distances.
- Cost is used to advise the user of the cost of freight to the company, to avoid undercharging for freight on a booking

Below both a 'Regular' and an 'Express' service are set up for freight description UPS.

Each service covers two zones charged at different Base Rates and escalating rates per unit

Since 'Our Truck' is set to 'No', bookings using this freight option will not display in the Delivery and Return window since we don't need to track this freight in-house.

Freight Setup

Search:

| # | Description | Service | Our truck | Zone | Base rate | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | Region | Location | Action |
|---|-------------|---------|-----------|------|-----------|----------|---------------|----------|---------------|----------|---------------|----------|---------------|----------|---------------|---------------|---------------|--------|
| 1 | UPS | Regular | No | 0 | 1.50 | 5.00 | 2.00 | 10.00 | 2.00 | 15.00 | 3.00 | 20.00 | 3.00 | 25.00 | 4.00 | All Regions | All Locations | |
| 2 | ups | Express | No | 0 | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 3 | UPS | Regular | No | 1 | 3.00 | 5.00 | 8.00 | 10.00 | 10.00 | 15.00 | 12.00 | 15.00 | 20.00 | 20.00 | All Regions | All Locations | | |
| 4 | UPS | Express | No | 1 | 65.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 5 | FEDEX | Ground | No | 1 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 6 | FEDEX | Ground | Yes | 1 | 140.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 7 | FEDEX | Air | No | 3 | 69.00 | 23.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |

Showing 1 to 17 of 17 entries

Enable Default Built-in Method

- Del via "we deliver" is default
- Delivery via customer is default
- Return via "we pickup" is default
- Return via customer is default

Edit any line entry to modify freight settings

Freight Setup

Description:

Our truck: Zone:

Weight: Rate: Cost:

Weight: Rate: Cost:

Weight: Rate: Cost:

Weight: Rate: Cost:

Weight: Rate: Cost:

Region: Location:

| # | Description | Service | Our truck | Zone | Base Rate | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | Region | Location | Action |
|---|-------------|---------|-----------|------|-----------|----------|---------------|----------|---------------|----------|---------------|----------|---------------|-------------|---------------|--------|
| 1 | UPS | Regular | No | 0 | 1.5 | 5 | 2 | 10 | 2.5 | 15 | 3 | 20 | 3.5 | All Regions | All Locations | |
| 2 | ups | Express | No | 0 | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 3 | UPS | Regular | No | 1 | 3.00 | 5.00 | 8.00 | 10.00 | 10.00 | 15.00 | 12.00 | 15.00 | 20.00 | All Regions | All Locations | |
| 4 | UPS | Express | No | 1 | 65.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 5 | FEDEX | Ground | No | 1 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 6 | FEDEX | Ground | Yes | 1 | 140.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 7 | FEDEX | Air | No | 3 | 69.00 | 23.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |

Predefined Freight - Rate Calculations

- Base Rate**

Used to calculate the freight charge up to the maximum weight entered.

Example:

A Base Rate of 7.5 with a Maximum Weight of 10Kg results in a freight charge of \$75

- Rate Per Unit (RPU)**

Applies an additional charge for each unit above the maximum weight threshold, up to the next configured weight range. From the setup shown in line 1 above:

- **Base Rate** =
- **Weight breaks:**
 - 5 lb → rate
 - 10 lb → rate

- 15 lb → rate 3
- 20 lb → rate 3.5
- 25 lb → rate 4

The software analyzes as follows:

Starts with the **BaseRate**

1. Finds the highest matching weight break \leq booking weight (Use the highest weight tier that does not exceed the booking weight)
2. Adds:

$$\text{rate} \times (\text{weight} - \text{first break weight}) + \text{rate} \times (\text{weight} - \text{first break weight})$$

For a booking weight of **20 lb**:

- First break weight = 5
- Matching bracket = 20 with rate 3.5

So:

$$3.5 \times (20 - 5) + 3.5 \times (20 - 5)$$

$$3.5 \times (20 - 5) = 52.5 \quad 3.5 \times (20 - 5) = 52.5 \quad 3.5 \times (20 - 5) = 52.5$$

Then add the base rate:

$$52.5 + 1.5 = 54.0 \quad 52.5 + 1.5 = 54.0 \quad 52.5 + 1.5 = 54.0$$

$$52.5 + 1.5 = 54.0 \quad 52.5 + 1.5 = 54.0 \quad 52.5 + 1.5 = 54.0$$

Fuel surcharge is applied to collection.

Example assuming:

- Collection = 54
- Fuel surcharge rate = 10%

Then:

$$10\% \times 54 = 5.4 \quad 10\% \times 54 = 5.4 \quad 10\% \times 54 = 5.4$$

Total:

$$54 + 5.4 = 59.4 \quad 54 + 5.4 = 59.4 \quad 54 + 5.4 = 59.4$$

Using weight thresholds together with multiple freight services provides considerable flexibility when calculating freight charges.

Predefined Freight - Default Built in Methods

Default freight settings can also be configured. These defaults are automatically applied whenever a new booking is created.

Freight Setup

Search:

| # | Description | Service | Our truck | Zone | Base rate | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | > weight | Rate per unit | Region | Location | Action |
|---|-------------|---------|-----------|------|-----------|----------|---------------|----------|---------------|----------|---------------|----------|---------------|----------|---------------|-------------|---------------|--------|
| 1 | UPS | Regular | No | 0 | 1.50 | 5.00 | 2.00 | 10.00 | 2.00 | 15.00 | 3.00 | 20.00 | 3.00 | 25.00 | 4.00 | All Regions | All Locations | |
| 2 | ups | Express | No | 0 | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 3 | UPS | Regular | No | 1 | 3.00 | 5.00 | 8.00 | 10.00 | 10.00 | 15.00 | 12.00 | 15.00 | 15.00 | 20.00 | 20.00 | All Regions | All Locations | |
| 4 | UPS | Express | No | 1 | 65.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 5 | FEDEX | Ground | No | 1 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 6 | FEDEX | Ground | Yes | 1 | 140.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |
| 7 | FEDEX | Air | No | 3 | 69.00 | 23.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | All Regions | All Locations | |

Showing 1 to 17 of 17 entries

Enable Default Built-in Method

- Del via "we deliver" is default
- Delivery via customer is default
- Return via "we pickup" is default
- Return via customer is default

SHAW/88900025 0 - EAST 0 - Toronto

Freight

Delivery via **Service** **Zone** Our number
 Customer Their number

Return via **Service** **Zone** Our number
 Customer Their number

Delivery Charge **Delivery Cost**
Collection Charge **Collection Cost**

Predefined Freight on the Booking

Now that freight has been set up it can be used in bookings. If you haven't done so already, log out and back in again to see the latest freight setup.

When freight is selected on a booking, the software intelligently groups the related options together offering one freight option for matching descriptions with differing service and zone options for that description. This setup provides flexibility for operators to manage different freight scenarios, including:

- Charging based on varying travel distances
- Applying preferred freight rates for selected customers
- Offering different shipping priorities and service levels

For our example, UPS will appear once in the list with options under 'Service' for Regular and Express and options under 'Zone' for 0 and 1

Our number/Their number is simply a toggle showing who is paying for freight.

- Our number: the freight cost is added to the booking

- Their number: the freight cost is noted on the booking but **NOT** added to the final quote since it will be paid by the client

SHAW88900025 0 - EAST 0 - Toronto

Freight

| | | | | |
|-------------------------|----------------------|-------------------------|---|------------------------|
| Delivery via ups | Service Regular | Zone 0 | <input checked="" type="radio"/> Our number <input type="radio"/> Their number | Total Weight 20 lbs |
| Return via ups | Service Regular | Zone 0 | <input checked="" type="radio"/> Our number <input type="radio"/> Their number | Total Volume 0 |
| Delivery Charge 54 | Delivery Cost 0 | Cubic feet | | |
| Collection Charge 54 | Collection Cost 0 | Insurance Value 0.00 | | |

Installation Instructions

When freight is entered or modified click 'Apply' so that the latest freight is visible on the Equipment tab.

SHAW88900025 0 - EAST 0 - Toronto

WH Out: 2026/05/12 08:00 In: 2026/05/12 17:00

| Code | Description | Quantity | Avail | Short | Cross rental | Quick T/A | Unit Rate | Days | %Disc | Price | Status | C | W |
|------|-----------------------------|----------|---------|-------|--------------|-----------|-----------|------|-------|--------|-----------|---|---|
| MONR | Monitor rack | 1 | 1 | 0 | 0 | 0 | 175 | 1 | 0 | 175 | Single | ✓ | ✓ |
| BENQ | Benq widescreen | 2 | In Rack | | 0 | 0 | 175 | 1 | 0 | 350 | Component | ✓ | ✓ |
| WCTL | Wireless Camera Tally Light | 1 | 2 | 0 | 0 | 0 | 123.89 | 1 | 0 | 123.89 | Single | ✓ | ✓ |
| WCT | Wireless Camera Transmitter | 1 | 9 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | Component | ✓ | ✓ |
| CDO | Camera dolly | 1 | 11 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | Component | ✓ | ✓ |

Pricing Summary

| | | | | | | | | | | | |
|------------|--------|------------------------|---|---|---|------------------|---|---|---|------------------------|-----------------|
| Total Hire | 298.89 | Hire discount @ rate % | 0 | 0 | % | Event Management | 0 | 0 | % | Actual | 0 |
| Del/pickup | 108 | | | | | | | | | Sub total | 1,006.89 |
| Crew | 600 | | | | | Damage waiver | 0 | | | Exempt | 0 |
| | | | | | | | | | | GST | 74.57 |
| | | | | | | | | | | Total Price CAD | 1,081.46 |













Multi Location Freight

When using the multi-location module, an additional **Location** column will appear in the Freight Setup window allowing the freight option to be assigned either to all locations or to a specific location.

To configure Freight defaults for each location, navigate to **Setup → Locations**. edit the location to find the default settings for both **Delivery** and **Return** Freight options.

Note: When creating a booking, PO, cross rental or transfer, the freight options will display based on the location selected.

Add New

| # | Location Name | Action |
|---|---------------|---|
| 0 | Toronto |   |
| 1 | Calgary |   |
| 2 | Kingston |   |
| 3 | Edmonton |   |
| 4 | Lake Louise |   |
| 5 | Ottawa |   |

Location Properties

Address Phones Accounting **Defaults** Other Email

Tax Authority 1: Exempt
Tax Authority 2: N/A
Default Price set: Standard price
Freight Delivery: **We Deliver**
Freight Pickup:

- We Deliver
- Customer
- Canada Post - Ground
- FEDEX - Air
- FEDEX - Ground
- LOCN 0 - GROUND
- LOCN 1 - AIR
- LOCN 2 - SEA
- OUR TRUCK - OUR TRUCK
- ups - Express
- UPS - Regular

EAST

